



Writing an Article for AGOSCI

AGOSCI *In Focus* is published twice a year in May and November.

Articles in AGOSCI *In Focus* should inform others about all areas of complex communication needs. We particularly encourage articles on augmentative communication, literacy, mealtimes and saliva control. And submissions for our AAC, the Arts and Sport Section (see page 39 for more details). Articles may be in the form of research, personal stories, artworks, conference reports, video, book and technology reviews and great ideas. Generally we have a theme for each issue.

Upcoming Issues

You are encouraged to submit articles with the theme in mind. The theme for the May 2008 issue is 'Being a Good Communication Partner'.

However, we also have regular articles such as reviews. If you want to write an article feel free to contact the editor and talk about it. Before you write an article please consider the following style tips. Adhering to the style requirements will make the article easier for the reviewers to read and more likely to get printed!

General

The articles that you submit must be your original work. If you have published it elsewhere you must put this on the article. If you are quoting other people's work you must reference their work.

Articles must be submitted by email or on disc (MS Word preferred).

All major articles are reviewed by two people. The reviewers may make some changes so that the article is clear and concise. You may be contacted to make some changes to the article.

Length

Articles should not exceed 2500 words, including the references. This is equivalent to 11 double spaced pages.

Format

Use two levels of headings. All articles should be double spaced. Include a title, authors name and contact details (email and phone number). Use one space after punctuation.

The first paragraph is flush.

And all subsequent paragraphs are indented, with no extra spacing between them. Use headings to make it easier for the reader to understand.

For the first level heading use all capitals, centred with one line space above and one below. For second level headings use a capital letter for the first letter of each word, centred with one line space above and one line space below, for example:

FIRST LEVEL HEADING

Second Level Heading



Writing Style

Use short sentences and plain language. Include pictures or photos that add to the meaning of the text and add interest to the article.

Photos need to be at least 10cm x 15cm and preferably high resolution jpeg files. Please label all pictures, tables, graphs etc. If you would like to include a reprint of any previously published material (e.g. diagrams, graphs etc) you need to seek permission from the author/publisher first. Acronyms should be used only after the full term has been written and is followed by the acronym in parentheses, e.g. Australian Group on Severe Communication Impairment (AGOSCI).

References

Full references should be included at the end of the article. References should be in American Psychological Association (APA) (1994 or 2001) style. The reference list is organised alphabetically, with italics, overhanging indent and punctuation as shown in the following examples for journal articles and books.

Bloggs, J. (1999). The relationship between red wine consumption and tooth decay. *Journal of Teeth and Wine*, 34, 99- 909.

Bloggs, J. & Bliggs, S. (2001). *Correlates of lifestyle and health*. Melbourne: Big Banana Publications.

Bloggs, J. (2000). Conversations at the bar. In S. Bliggs (Ed.), *Professional conference activities* (pp. 10-25). Sydney: Bigger Banana Publications.

Bliggs, S. *Chocolate Myths*. Retrieved June 11, 2007, from <http://chocolaterocks.com.au>

Article Submission

Do not be daunted! If you want to write something and are not sure what all this means contact the editor and ask for help. We want to encourage you to write and share your experiences.

Contact Emily Armstrong:
emilyarmstrong.ea@gmail.com

or Sheridan Forster:
sheridanf@yahoo.com

and see www.agosci.org.au for more details.

Thanks to ACQ for permission to adapt their "notes to authors" guidelines. Go to website for full details.